

HSE Manual for Third Party Service Providers



THIRD PARTY PROVIDERS, WELCOME TO THE WORLD OF BRF!

BRF is one of the biggest food companies in the world. It operates in the poultry, pork and beef, industrialized (margarines and pastas) and dairy segments, offering the market renowned brands, such as Perdigão, Sadia, Batavo, Elegê and Qualy. The company exports to nearly 140 countries and it operates with more than 50 factories in Brazil (distributed in 11 states) and more than 10 factories abroad. It currently has commercial offices in several countries and it is among the most important private employers in the country, with more than 110 thousand employees.

Furthermore, thousands of third parties provide services for BRF every day, contributing towards company growth. In order to guarantee safe and healthy work conditions and environments to its employees as well as to third parties, BRF has been implementing the HSE – Health, Safety and Environment Process. This strategic movement on behalf of life seeks to strengthen the culture of safe behavior.

The “HSE Manual for Third Parties – Service Providers” brings important information for beginning your activities at BRF. It can help you learn the standards established by the company’s HSE policy, that is, how we should work here. Dedicate a little time to reading this material and consult it whenever necessary.

For us at BRF, it is a great pleasure to have you here. Today’s work makes tomorrow’s world better.



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GREETINGS, BRF THIRD PARTY!

It is with great satisfaction that BRF welcomes you as a service provider.

We are a company with global proposals on HSE management systems. Our goal is to grow in a sustainable manner and thereby to contribute towards improving the quality of life for people.

HSE is one of the best examples of this company's philosophy. It is a set of actions that prioritizes life based on the awareness of risks in the work environment, stimulating the adoption of a culture of safe behavior. Thus, it is possible to correct potential risk situations and to mobilize the entire workforce (employees and third parties) for preventive conduct.

The main objective of this process is to strengthen the concept of "Health, Safety and Environment" as a value, a greater good. In practice, this means eliminating deviations, incidents and accidents to protect human beings, minimize environmental impact, preserve property and comply with legislation.

Therefore, we call on you to participate in the great movement that is HSE. Carrying out your activities while complying with HSE instructions is more than your duty. It is your responsibility. Here, your attitude and your example make all the difference.

I hereby thank you for your commitment to HSE, your commitment to life and to BRF.

Welcome!

José Antonio Fay

CEO of BRF

OBJECTIVE

We developed this manual with the intent of informing and instructing service providers operating in BRF installations in relation to the minimum Health, Safety and Environment (HSE) procedures, conditions and requirements that must be followed by contracted / subcontracted companies and their employees to guarantee the non-occurrence of losses when providing services.



DEFINITIONS

Accident: Undesired and unexpected event that results in a loss. Therefore, an accident may cause deaths, injuries, occupational diseases, property losses, and interruptions in the production process, and affect product quality, the environment or the community.

Contract Administrator: Agent or person designated by HR to support the Contract Manager in controlling and validating the legal documentation of third parties.

WSA: Work Safety Analysis

CIPA: Internal Commission for Accident Prevention: It aims to prevent accidents and disease resulting from work through observation, reports and requests for measures to reduce and / or eliminate existing risks in the work environment, as stipulated in RS 5.

Contracted / Subcontracted or Third Party: Individual or corporate entity that provides services to the contracting party, which we will simply call the service provider in this manual.

Contracting Party: All BRF business units that determine the contracting of service providers based on technical criteria.

Deviation: Physical or procedural nonconformity that refers to an established requirement with the potential to cause damage. Any action or condition with the potential to cause damage to people, property or the environment, directly or indirectly.

PPE – Personal Protection Equipment: Fixed or mobile device, system or means of an individual scope designed to preserve the physical integrity and health of workers, users and third parties, as provided by RS 6.

Contract Inspector: Person designated by the Area Manager to inspect and accompany contracted activities as established by contract.

Contract Manager: Area manager, directly responsible for executing activities established by contract.



Incident: An unexpected and undesired event that does not result in loss. Therefore, under slightly different circumstances, it could cause injuries, material losses and interruptions in the production process, and affect product quality, the environment or the community. In other words, the incident is a potential situation for the occurrence of an accident.

E: Environment

MTE – Ministry of Labor and Employment: Responsible for the publication of the RSs – Regulatory Standards.

PCMAT – Work Conditions and Environmental Program in the Construction Industry: This is a set of recommendations related to work safety and health. It aims to preserve the health and physical integrity of workers at job sites, including third parties and the environment, projected by RS 18.

PCMSO – Medical Control of Occupational Health Program: Program that aims to promote and preserve the health of workers, as provided by RS 7.

WP – Work Permit: This formal, standardized form issued and authorized by trained and identified people plans and authorizes job execution according to HSE procedures.

PPRA – Environmental Risk Prevention Program: Program that aims to preserve worker health and integrity by controlling the occurrence of existing or future environmental risks within the work environment, as provided by RS 9.

HSE: Health, Safety and Environment.

HSW: Health and Safety at Work



1 – HEALTH, SAFETY AND ENVIRONMENT – HSE POLICY

The Health, Safety and Environment – HSE Policy is founded on the following guidelines.

a) BRF ensures that Health, Safety and Environment – HSE is a value and that complying with its activities aims at:

- Health and safety of human beings;
- Preservation of property;
- Process continuity;
- Commitment to the environment;
- Compliance with applicable legislation in Health, Safety and Environment;
- Urgency, something of greater importance or any other fact cannot serve as justifications for noncompliance with this Policy.

b) Top management is responsible for preventing accidents and occupational disease and preservation of the environment, and each area manager and other hierarchical levels are directly responsible for the health and safety of those who work with them. They should use every technical and administrative resource available and feasible at the company to prevent and reduce accidents, incidents and, consequently, losses.

c) Working safely is an essential condition for maintaining company relations that each employee should assume as an individual responsibility. For such, you must notify your area manager of every condition of risk observed.

d) The training and educational actions should be permanent and properly skilled and trained persons should execute all services developed at company installations. All workers have involvement and participation in the prevention of accidents, occupational disease and environmental damage, with the support of area managers

e) The performance of Health, Safety and Environment is monitored quantitatively and qualitatively and it should improve consistently, having legal requirements as the minimum level and international standards as a reference.

f) With process management, it is necessary to strive for the prevention of any loss, whether it is human, environmental or material and for the continuous improvement of the installations' conditions. The action plans for preventing accidents and incidents or for correcting behavioral deviations should receive priority from area managers.

g) All incidents and accidents (work, environmental and occupational diseases) at BRF will be the object of analysis and investigation. The company will take all measures for avoiding recurrences.

h) BRF encourages and supports health, safety and environmental measures outside the workplace and it considers these initiatives as important as those practiced inside company installations.

i) BRF will only consider work adequate when executed while observing health and safety procedures and while respecting the environment. We ensure all workers the right to question the execution of a task in which work conditions are not in conformity with the HSE Policy. Thus, all those involved must follow the rules established for each work activity and should assume this responsibility.

j) HSE issues are considered in the relationship with all interested parties in our operations, including in the processes that involve the transportation of people and cargo, which are integral parts of the HSE Management System for Transportation and Distribution. Communication and information will always be appropriate and transparent.

k) HSE shall function as an integrated system, involving health and safety at work and the environment professionals, the Internal Accident Prevention Commissions – CIPA, area managers and workers. HSE professionals are required to participate in the conception, project analysis, and construction or renovation phases.



The 16 leverages of the HSE Management System are presented below.



2 – CONTRACTING THIRD PARTY SERVICES

From the perspective of HSE, the contracting of third parties should fulfill the leverages of the HSE Management System, which include the Definition of Scope and Analysis of Activity Risk through Post-Contract Evaluation.

1ST PHASE

Definition of Scope, Classification, Pre-Qualification, Approval

- Define job scope with a multifunctional team for elaborating the descriptive memorandum.
- Classification of third party activities in accordance with the degree of risk.
- Pre-qualification of service providers by applying the Pre-Qualification and Approval Tool.
- Approval of service providers as per classification determination.

2ST PHASE

Negotiation, Contract Preparation, HSE Guidelines for Third Party Companies

- Negotiation with approved service providers in accordance with the nature of the service.
- Contract Preparation highlighting the activities and the minimum requirements of HSE.
- HSE Guidelines for Third Party Companies (service provider employees should follow the HSE Program for Third Parties).

3ST PHASE

Monitoring during Contract Validity, Post-Contract Evaluation

- Monitoring during Contract Validity through the Manager, Administrator and Contract Inspector with audits and inspections.
- Post-Contract Evaluation for consideration of future offers.

After defining the scope of contracting services at BRF installations, including the elaboration of a descriptive memorandum, a multidisciplinary team will analyze and classify the activities according to the degree of risk.

Only approved service providers who participated in the Pre-Qualification and Approval process, which consists of filling out a Questionnaire, will be selected to participate in the offer. An Approval is valid for one year.

During the negotiation phase, the company will send a letter of invitation to the candidate companies together with the descriptive memorandum, for elaboration of proposals. After concluding negotiations, the winning party will receive a formal call, addressed to its agents, for an initial meeting for the purpose of establishing a commitment to the contract terms, including HSE commitments. It is indispensable to initiate all services after signing the contract.

We will monitor service execution monthly during contract validity and we will conduct a pre-contract evaluation for consideration of future offers.

2.1 HSE GUIDELINES FOR THIRD PARTY COMPANIES AT THE UNITS

All third parties who enter BRF units to provide services will follow the HSE guidelines in accordance with item 2.1.1 in the HSE Program for Third Parties.

2.1.1 – HSE PROGRAM FOR THIRD PARTIES

The service provider will have an HSE Program containing all annual activities established for the contract. The HSW professional must evaluate this program and the Contract Manager must monitor it monthly. It must contain at least the following items:

- Service provider HSE Policy;
- HSE goals and objectives;
- HSE powers and responsibilities;
- Leadership meetings;
- Periodic HSE meetings of its employees;
- HSE procedures;

- Monthly performance indicators;
- Training plan;
- Contracted party leadership audit plan;
- Administration of deviations;
- Emergency Care Plan (must be aligned with the BRF Emergency Care Plan)
- Continuous improvement of performance plan.

Every month, Contract Managers and Inspectors will conduct audits, evaluating compliance with the third party company HSE program and performance, and they will propose improvements if needed.

It is obligatory to observe the preventive and corrective measures and the risks of the main activities as detailed in item 7 of this manual.

3 – ACCESS TO THE WORK SITE

Third parties can only enter BRF installations to provide services after completing the following:

- Validation of the documentation that third party companies must present;
- Verification of third party technical qualifications;
- Completion of Basic Integration and Operational Integration.

After concluding the above, the third party is authorized to enter the unit to begin his work by showing his nametag.

3.1 - THIRD PARTY DOCUMENTATION

Service providers must present the necessary documents at the contracting BRF unit, in accordance with the frequency defined for each document.

In order to begin activities, the contracted / subcontracted companies must send the requested documentation, at least three workdays in advance. The HR and HSW areas will validate the documents.

Non-presentation of the documents will imply loss of third-party access to company installations and the block of payment of the Service Provision Invoice.

3.2 – TECHNICAL QUALIFICATION OF THIRD PARTIES

Technical qualification involves an information set needed to execute a given activity, taking into account the existing risks, education, experience and specialized knowledge of the professionals.

It is up to the contracted company to present specific documentation for activities that require proof of professional training and / or special training, such as: electricians, industrial vehicle operators, special machine and equipment operators, welders, workers who perform their activities in confined spaces or at heights, guards, and others.

It is necessary to submit these documents to the HR Area to verify the training certificates and / or training in specific areas, in accordance with legal requirements.

The contracted party is responsible for raising training needs and for promoting and applying the training to employees in order to conduct specific activities.

3.3 – INTEGRATION FOR THIRD PARTIES

All employees of contracted / subcontracted companies will receive Basic Integration and Operational Integration, respectively, before beginning their work.

Basic Integration contains instructions with general HSE requirements and procedures the third party must follow, in general, regardless of its area of operation. Basic Integration will be valid for one year and the third party may use it at all BRF units, with proof. After the Basic Integration expires, third party employees should participate in a recycling program.

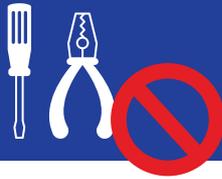
BRF conducts operational Integration at the specific sector / place of execution of the service, in order to learn of risks inherent to the environment and to the proposed activity, as well as control and preventive measures. In the event that third party employees are transferred to other sectors or to other BRF units, the employees will receive Operational Integration at the new sector / unit as well.



4 – GOLDEN RULES IN HSE



With the objective of stimulating behavior to prevent accidents and incidents, BRF established rules it considers inviolable, called the HSE Golden Rules. All employees and third parties must know, understand and comply with these rules, described below.



RULE 1

Adulteration or improvisations of safety systems are prohibited.

“The safety devices installed in machines and equipment to guarantee safe operations should not, under any circumstances, be removed, eliminated or adulterated. Under no circumstance may situations exist within company installations that have been created by improvisations (quick fixes) resulting from changes without analyzing safety.”



RULE 2

Interference with machines and equipment in operation is prohibited.

“Intervening in machines and equipment in operation is prohibited because it puts the operator’s physical safety at risk. Only trained personnel, who have been issued a WP and / or AST, may carry out any subsequent interventions following the pre-established operational procedures.”



RULE 3

Issuance, compliance and conclusion of the WP.

“Critical activities may only be initiated after the WP has been duly completed and authorized, and after checking the work site to ensure the conditions established therein have been met. All phases and good practices described in the pertinent corporate standard must be rigorously observed.”



RULE 4

Obligatory communication of accidents

“Employees and third parties must report all accidents, regardless of the type and the seriousness of the same.”



RULE 5

Obligatory use of PPE, Personal Protection Equipment, in activities that involve high potential of risk.

“Employees and third parties should use the PPE defined in the specific procedures and as indicated by HSE professionals. For purposes of this rule, activities with a high potential for risk will be considered those that can cause disabling injuries or death, such as those inherent in working at heights or in confined spaces, and jobs involving electricity or ammonia.”

Noncompliance with these rules is a serious fault that may put other people, company property and the community at risk, resulting in the application of fitting disciplinary measures.

5 – SUBCONTRACTING

Subcontracting may only occur with the consent of the contracting party through a formal document, signed by the parties (Subcontracting Terms), which should be requested together with the contract from the legal department, under penalty of breach of contract. The service provider is responsible for guaranteeing that the subcontracted party complies with this manual, assuming full responsibility for it in the event of any violations. The subcontracted company must perform the same procedures applicable to the contracted party, undergoing the Pre-Qualification and Approval, Third Party Integration and required documentation presentation processes.



6 – RESPONSIBILITIES

CONTRACTED COMPANY RESPONSIBILITIES

- To comply with the contract clauses, including the HSE Golden Rules, and equip its employees with individual identification nametags, company nametags and “Working” tags provided by the contracting party. You must show these at the front gate upon entering and leaving the BRF unit.
- To send data on their employees who should have access to the units (Complete Name, Function, ID No. and CTPS), before beginning activities and whenever there are changes in personnel.
- To provide a copy of this manual and/ or make your leadership team aware of it (leaders, supervisors, forepersons) and demand compliance with it.
- Every month, to present the Contract Manager with the statistics on accidents involving your employees pertinent to the contracts with BRF.
- Immediately inform the contracting party’s HSW Area of the following occurrences:
 - Accidents at work and / or en route to work and occupational diseases involving your employees and/or subcontracted parties. Send a notification (WAN) to the local HSW area within a maximum of one workday;
 - Accidents without victims, involving equipment, machines, including the occurrence of a fire, landslide, flood and others;
 - Environmental incidents / accidents that occurred at BRF installations or in external areas with products/ waste that came from BRF installations.

CONTRACTING PARTY RESPONSIBILITIES

- Give a copy of this manual to the service provider before beginning the services.
- Provide information to the contracted party to elaborate the HSE Programs and information concerning process risks.
- Conduct effective audits.

7 – MAIN HSE GUIDELINES

The basic rules presented in Item 7 of the Manual supplement your company's safety standards and the MTE Regulatory Standards, and they are the contracted party's responsibility. The contracted party must comply with them as shown below.

7.1 – PREVENTIVE AND CORRECTIVE MEASURES FOR MAJOR ACTIVITIES

7.1.1 – Personal Protection Equipment / Uniforms – PPE

In conformity with RS 6, the contracted party shall provide personal protection equipment (PPE) free of charge to its employees, and it must make their use obligatory.

- The BRF unit can instruct on the need for using PPE as per the activity performed;
- The use of open footwear (flip-flops, sandals, others) in any activity is prohibited;
- The contracted party shall provide its employees a uniform suitable for the task they will perform, preferably in different colors and / or identification from the contracting party;
- The contracted party is responsible for entering the PPE on the individual control sheet, and during a contracting party Safety at Work audit, it may need to show the receipt signed by each third party employee for each item received. The contracted party will provide training on the use of the PPE;
- The use of damaged or contaminated PPE, or PPE in any other prohibited condition, will not be permitted;
- If the contracting party supplies PPE to the contracted party's employees and / or agents, as a result of any noncompliance with aspects tied to RS 6, it will charge the contracted party for reimbursement of those sums spent for purchasing the respective PPE;
- Special attention will be given to all safety belts, which should have two safety straps;
- The PPE that will be used by third party employees will be determined according to the analysis or risk for the activity in question;

7.1.2 - PCMSO – Medical Control of Occupational Health Program – PCMSO

The service provider shall comply with RS 7, keeping all pertinent documentation updated and available, and it shall keep an updated contract of the PCMSO coordinating physician in the contracting party's medical service, in accordance with BRF guidelines.

7.1.3 – Ergonomics

The service provider shall comply with RS 17.

7.1.4 – Internal Commission for Accident Prevention – CIPA

The service provider shall install an Internal Commission for Accident Prevention – CIPA, or have a representative in each contracting party establishment where it is carrying out services, as stipulated in RS 5 and its subsequent amendments, observing the particulars stipulated in RS 18 and RS 31.

7.1.5 – Environmental Risk Prevention Program – PPRA

With the objective of protecting the integrity of all its employees exposed to environmental risks, the service provider shall elaborate a specific PPRA for each BRF unit where it carries out activities, as stipulated in RS 9, and it will provide a copy to the contracting party if requested.

The contracting party's HSW area will provide the necessary information for elaborating the PPRA, according to BRF guidelines, whenever formally requested by the contracted party.

7.1.6 - Work Conditions and Environment Program in the Construction Industry – PCMAT

It is obligatory to observe the demands of RS 18 in all civil construction services, and for services with 20 or more workers, it is obligatory to elaborate and comply with the PCMAT.

7.1.7 – Communication, Investigation and Analysis of Accidents

The service provider shall comply with the national legislation in effect that refers to the registration, investigation and analysis of accidents, incidents and critical deviations.

7.1.8 – Organization and Cleaning

The service provider shall keep its administrative and operational installations in good states of organization, order, conservation, hygiene, cleaning and safety, as established by BRF.

After execution of the service, the contracted party shall clean the area, properly disposing of all residue and leftover materials, and it shall remove all equipment used.

The service provider who performs civil construction work is responsible for disposing of the residue (debris) in accordance with current legislation and it shall prove compliance with this resolution upon request by BRF.

7.1.9 – HSE Meetings, Lectures and Dialogs

BRF reserves the right when necessary to call the leaders or representatives appointed by the contracted party to transmit HSE-related information. This period must be timed by the service provider to accommodate the service timetables to which it is committed with BRF.

7.1.9.1 – Dialog on Health, Safety and Environment – DHSE

The Service Provider is responsible for applying the DHSE to its employees in accordance with the frequency established by BRF.

7.1.10 – Person in Charge of Service Provider Leadership

Service provider leadership is also responsible for following all HSE standards and requirements, as well as to lead, train and promote continuous improvement among its employees. It may stop any services with high-risk potential (HRP).

Service provider leadership is responsible for monitoring its employees, observing whether they are working and displaying safe behavior and following all the standards established by BRF (Ex.: WP, Energy block, AST).

7.1.11 – HSE Audits, Inspections and Monitoring

The service provider is subject to HSE audits and inspections by HSW leadership or professionals, or audits by certification bodies.

The service provider will be subject at any time to a POP (Prevention and Observation Program) audit with the objective of identifying and blocking deviations through the observation of human behavior at work.

The service provider shall comply with requests by monitoring Public Entities, such as the SRTE – Regional Labor and Employment Office, the Ministry of the Attorney General for Labor and audit companies called in by BRF.

7.1.12 – Conduct within BRF Installations

The service provider must know and respect BRF guidelines when entering BRF units, including:

- Pedestrians must use signed roads, sidewalks or shoulders of authorized streets;
- Obey all unit signs, respecting the speed limit indicated;
- Pedestrians have the right of way;
- Use handrails on stairs, climbing up or down, one step at a time, and always to the right. If you need to carry something that occupies your hands, ask for help. Do not climb up or down stairs with both hands occupied;
- It is prohibited to block exits, stairways, fire doors, emergency equipment, electric panels and corridors;
- Post signs in all areas posing any risk to HSE or unsafe conditions;
- Do not carry cutting or sharp tools in your shirt or pants pockets;
- Running is prohibited. It is only permitted in extreme emergencies;
- The use of adornments, such as chains, rings, watches, bracelets, etc., is prohibited, except when not exposed to any risk;
- Smoking is only permitted in areas exclusively designated for this purpose;
- People's access (entrance or exit) to BRF installations will always be through control gates and with the presentation of an identification nametag or an identification card;
- It is prohibited to borrow someone else's nametag or gain access using another nametag except for the one provided the person who needs such access. Everyone must use the individual nametag, and it is obligatory to wear it chest level, except in cases of restrictions imposed by the industrial process;
- In order to circulate in BRF installations with materials, the service provider must show a list, in two copies, or all equipment and tools, with one of the copies remaining at the front gate for inspection upon exiting;
- Circulation by third parties shall be restricted to the work site, and circulation in other areas without authorization or someone accompanying you is prohibited;

- The locker rooms and restrooms may not be used by third parties as a place to rest;
- Photo or video equipment is prohibited unless authorized in writing by unit Management;
- Third parties are subject to casual and random searches of vehicles, bags, briefcases, packages and lockers;
- The vehicle may only remain within BRF premises during the loading and unloading period, except in cases where the vehicle is needed for the activity that will be carried out, and in order to enter it will be necessary to show your Driver's License;
- Park vehicles correctly, in accordance with the property safety team;
- People wearing shorts, clothing incompatible with the work environment (swimsuits, barefoot and no shirt) are prohibited access to BRF; It is preferable to wear a uniform with the service provider's logo;
- Tomfoolery, disrespect for persons, alcoholic beverages, fireworks, selling of products (clothes, perfume, raffles, etc.) are prohibited inside BRF installations, except in the case of previously authorized special events;
- Private objects are prohibited in BRF installations, such as handbags, briefcases, bags, books, clothes, etc. These should be stored in an appropriate place;
- BRF is not responsible for personal objects of employees, third parties or visitors;
- The safety team will only authorize the entrance of third parties, outside working hours or those not included on the authorized list, with written authorization, as in the jurisdiction table defined by the unit, describing the work hours in question;
- Third parties may only use BRF locker rooms and uniforms when they are carrying out work inside the production process areas.

7.1.13 – Suspension of Work for HSE Reasons

Any employee at the service of the contracted party may request the suspension of a service whenever high-risk potential (HRP) has been observed, threatening the safety of people, material, equipment or the environment. In this case, the contracted party's agent must inform the Local HSW area.

The activities will only restart after correcting the deviations and an evaluation by the Local HSW area, at no cost to BRF.

7.1.14 – Liability for Damages and Losses

Any damage or loss caused by contracted / subcontracted party employees to the contracting party, or to third parties, within the contracting party's area, will be the contracted party's responsibility.

7.1.15 – Penalties by the Contracting Party

Contracted / subcontracted party employees must rigorously obey all the requirements in this document, as well as the standards, laws and regulations related to HSE. Noncompliance with this sub-item will expose the contracted party to disciplinary penalties by the contracting party, which may range, in the contracting party's judgment, from a written warning to the immediate rescission of the contract, depending on the gravity of the non-compliance.

7.2 – SPECIFIC RISKS OF CORE ACTIVITIES

7.2.1 – Fire Prevention and Combatting and Emergency Procedures

The service provider must know and faithfully follow the emergency procedures at the unit where it is executing the services. It shall train all its employees and participate periodically in simulated escape exercises conducted by BRF. In case of an emergency during escape training, third parties shall follow the instructions of the contracting party's Emergency Brigade.

BRF is responsible for using firefighting equipment, and in specific cases, BRF may authorize contracted parties to use it.

7.2.2 – Use of Chemical Products

Every company that provides services in BRF installations and uses chemical products will provide and send the HSW Area, in print or electronic format, the Material Safety Data Sheets for Chemical Products – MSDS for the products in question before it brings and uses said products.

The service provider must make the respective MSDS available to its employees when using the product.

The service provider is responsible for providing the correct instructions on how to handle these products and it may receive complementary information from the Local HSW Area.

In those activities without procedures and that use chemical products, according to BRF standards, it will be necessary to open a WP.

7.2.3 – Flammable / Explosive Liquid Fuels

The use of flammable / explosive liquids will comply with BRF guidelines that deal with Classified Areas – Explosive Atmospheres and with RS 20.

The service provider is responsible for providing instructions for the correct use and safe handling of these products, and it may receive complementary information from the Local HSW Area.

7.2.4 – Work Permit – WP

The Work Permit – WP considers the analysis and authorization of work and services carried out at BRF in order to control risks and dangers in the execution of such activities, aimed at reducing work deviations, incidents and accidents, material damages and impacts on the environment.

It is a formal and standardized form, issued and authorized by qualified and identified people, who plan and authorize the execution of work in accordance with HSE procedures.

The contracting unit will issue the WP in accordance with the BRF guidelines and Regulatory Standards.

The activities listed below require the issuance of a WP for execution:

- Hot Work;
- Cold Work;
- Work on Electrical Systems;
- Work in Confined Spaces;
- Work with Load Movement;
- Digging Work;
- Industrial Radiography Work;
- Work at Heights;
- Work with Equipment with Stored Energy;
- Work with Chemical Products;
- Work with Extreme Temperatures
- Work in Classified Areas

The executing party is responsible for:

- Obtaining training and qualification to execute any type of task or service authorized in the WP.
- Correctly using the means and equipment necessary for executing the activity.
- Refusing execution of the work when it deems that the conditions for conducting the work put its safety at risk.
- Not adding other work different from that stipulated in the WP without issuance of a new WP.
- Stopping the work and informing the Approver and / or Co-Approver (Area Manager) of any conditions that generate the cancellation of the WP and / or unsafe conditions or conditions with identified risks.

7.2.5 – Work in Electrical Installations

The service provider will comply with RS 10 and it will follow BRF guidelines.

7.2.5.1 – Close and Control Access to Panels

- Limit access to electrical panels and boards to professionals from the electrical area;
- Install locking systems (padlocks / locks with single keys) on cabin / room doors and on electrical panels;
- Signal accesses to cabins / rooms and electrical panels;
- Signal command panels.

7.2.5.2 – Blocking Energy

- Identify the command / power circuit to turn off;
- Test the existence or not of voltage;
- De-energize the circuit in question;
- Mechanically block the circuit (padlock / blocking device);
- Isolate / protect energized elements near the area under maintenance;
- Signal with an individual tag (name of the professional, date, material used in polycarbonate);

- Temporarily ground (HV – High voltage over 1000 Volts and LV – Low voltage up to 1000 Volts).

Obs. 1: Record the blocking kit on the PPE form for each third party employee.

Obs. 2: Third parties may only break the padlock when authorized in writing and with the signature of the person in charge of maintenance and work safety.

7.2.5.3 – Intervention for Maintenance on Equipment and Electrical Systems

The service provider should schedule the maintenance work on equipment and electrical systems. Execution must be in pairs, and both persons must wear the PPE and the CPE required for the activity.

BRF suggests using portable radios with an exclusive frequency for the electric area, released by Anatel.

The service provider is responsible for providing training in specific first aid care for electric area employees, with biennial recycling.

7.2.6 – Welding Operations

Those in charge of and those who execute welding and hot cutting jobs must have knowledge of the job and comply with all safety recommendations involving these tasks at BRF.

It is obligatory for the firefighting system to be available near the job site when performing the welding work and hot cutting work.

It is also necessary for the requesting sector to issue a WP.

7.2.7 – Digs and Ditches

The execution of digs and pile driving must comply with RS 18 and the activities will only begin after prior authorization from BRF, which will verify any possible existing underground installations in the work area.

The service provider will provide protection and / or signaling and isolation of the area in all open digs or obstructions.

The service provider will carefully verify all BRF unit installations that exist in the area and neighboring the area, where the digs will occur, in order to ascertain their state. It is necessary to report the result of this check, as well as the measures taken, to BRF. Position hand ladders in dig areas greater than 2.0 meters in order to permit evacuations from the ditch in emergencies.

In digs at depths equal to or greater than 1.25 meters, it is necessary to use shoring.

7.2.8 – Handling and Transportation of Materials and People

a) For work involving the application of laminates and floors using glue, as well as any other work that uses inflammable or toxic solvents, take the following safety measures:

- Sufficiently ventilate the site;
- Do not smoke;
- Avoid temporary lighting installations with bare sections of wire or connections using pressure;
- Avoid services in nearby areas when there is risk of sparks, including when caused by impact;
- Only use explosion-proof light fixtures;
- Keep glue and solvents in closed containers;
- Wear cotton clothing;
- Post warning signs at the site.

b) The transportation of people using lifting equipment and material elevators is prohibited.

c) The circulation of people through load lifting towers is prohibited.

d) The simultaneous transportation of loads and tractors on tractors, truck beds and others is prohibited.

e) The transit of work site employees in industrial areas not pertinent to the work is not permitted.

f) Only people who have been qualified, trained and authorized can drive vehicles of any kind in BRF installations;

g) Industrial vehicle operators must have a certification for driving the equipment on them during work hours, in accordance with RS 11.

h) All transportation vehicles will have a preventive maintenance plan and they will present it to the contracting party's HSW Area when requested;

i) It is obligatory to obey all signaling (speed limits, prohibited / permitted site, among others).

7.2.9 – Working in Silos

The service provider must comply with RS 33, which covers work in confined spaces, and follow BRF guidelines.

7.2.10 – Surveillance Services

The service provider will follow the BRF guidelines described in the specific Operations Manual for the Property Safety Area.

7.2.11 – Pest Control Services

Only trained and authorized people may exercise pest control activities. It is obligatory to use the proper PPE and to wear the appropriate uniform for applying chemical products and for preparing traps.

Preparation of those chemical products used to control pests will be in well-ventilated areas, with water sources nearby. It is necessary to dispose properly of the packaging, traps and residues of the chemical products used.

7.2.12 – Environmental Requirements

The service provider must meet all legal requirements related to the Environment (solid, liquid and gaseous residues):

- The service provider will not dispose of any hazardous residue on or under the soil;
- Burning of residue or material will only be permitted when it is stipulated in the environmental license;
- Disposing of any liquid residue, hazardous or not, in rainwater networks is prohibited. The disposal of liquid residue in the sewage network will only be permitted when authorized by the unit's Environmental Area;
- The release of aggressive chemical products into the ozone layer is prohibited;
- The use of chain saws is permitted as long as the service provider proves registration at IBAMA as required by law. Cutting trees, totally or partially, must receive prior authorization from the Environmental Area;
- The contracted service provider is responsible for returning agrototoxin packaging in accordance with current environmental law.

If it causes any unforeseen environmental impact during service execution, the service provider shall immediately inform the Environmental Area or Management so it can take all applicable measures.

7.2.13 – Environmental Residues – Disposal of Waste

In the case of service providers for final disposal of waste (solid waste, reuse and recycling, specific landfills, co-processing), all necessary environmental documentation will be presented as required by BRF.

7.2.13.1 – Evaluation of Waste Recipients

The company will sign a contract with all waste recipients (Class 1), evaluating the environmental and health conditions, demanding environmental licensing and proper documents specified by the environmental entity.

If there is any direct negotiation between the recipients and the outsourced companies, they should notify BRF, transferring a copy of the necessary documentation in consonance with the requirements specified in this procedure.

7.2.14 - Job Site

The service provider will follow the guidelines for RS 18.

The job site will have first aid equipment (stretcher) and firefighting equipment (extinguishers). The service provider will keep its activity areas clean and neat, isolate the area in which it will work as a means to avoid the risk of accidents, and it will be subject to inspection on the part of BRF.

The service provider is responsible for the classification, arrangement, transportation and final disposal of recyclable and non-recyclable waste generated at the job site, as per environmental legislation.

7.2.14.1 – Material Storage and Stocking

- Arrange the materials used in construction in a manner that will not jeopardize human or material traffic and will not overload walls or ceiling / floor slabs;
- Tubes, beams, profiles, bars, boards and other materials of greater length will be arranged in layers with spacers and retention pieces, separated in accordance with the type;
- Toxic, corrosive, flammable or explosive materials should be stored in an isolated, appropriate, area with signs and accessed only by duly authorized persons. There may be no internal light switch and the light fixtures must be explosion-proof.

7.2.14.2 – Demolition

Before beginning any demolition work, turn off, remove or protect the power, water, gas, sewage duct and water lines, respecting the existing rules in effect.

A qualified technician in charge will schedule and run every demolition. During execution of this type of service, protect the work site along its entire perimeter.

7.2.14.3 – Work with Reinforced Concrete, Masonry and Finishing

- Everyone who works on the assembly or dismantling of formwork on the edges, at heights greater than 1.5 meters, must use safety belts, connected to a safety cable or structure, whenever possible;
- During the removal of the formwork, it is prohibited to allow any piece to drop freely;
- Do not perform services on vertical ends of unprotected beams;
- It is necessary to tie all bundles of steel beams moved by hoists, cranes or gantries in order to avoid any slippage;
- In the vertical transport of concrete, by overhead crane, for example, worker traffic under the load is prohibited along its trajectory until the site is unloaded.

7.2.14.4 – Machines and Equipment

The service provider shall comply with RS 12;

- It shall keep appropriate protections at the work site and / or the job site for its machines / equipment, in a perfect state of operation and conservation and with a capacity compatible with the type and volume of services to be executed;
- Machines, equipment and manual tools used by the contracted party may undergo inspection prior to entering BRF installations, or during the carrying out of activities or at the job site. If any irregularity is detected, the contracting party will veto the entry of the irregular item until the item is corrected or replaced with another that is within specifications;
- The service provider will be responsible for putting away these materials, and BRF will be exempt from any responsibility involving the disappearance, theft, or other, that may occur;

- The machines and equipment used by the service provider will have all mobile and dangerous parts, such as pulleys, gears and others, duly isolated with appropriate protections and guards, as per current legislation;
- Only qualified and trained people may operate machines and equipment.

7.2.14.5 – Tools

- Only use the tools for those services for which they were designed. Never use accessories to increase their capacity;
- Ground all portable electric equipment and tools unless they are doubly isolated;
- Turn off electric tools before performing adjustments or repair procedures;
- All tools used in electrical installation services must be in conformity with RS 10.

7.2.14.6 – Pneumatic Equipment

- Hoses that feed compressed air equipment will be resistant and in an appropriate state of conservation for the pressure used. These hoses must have terminals or couplings that prevent any accidental loosening;
- Any pneumatic equipment connection to the compressed air distribution system requires authorization by specialized BRF personnel;
- You may not use compressed air for cleaning one's body, clothing, compartments or machinery;
- Never twist, connect or disconnect pressurized hoses. Always turn off the valve and remove the air from the hose before carrying out these operations;

7.2.15 – Working at Heights

The service provider will comply with RS 35 and BRF guidelines.

The third party will be duly registered, with formal proof of his technical training, as well as of his employees, for conducting work at heights, and instructed by the contracting party area (Area Manager) in charge of the work;

- Only perform work at heights greater than 4 meters above the reference level with a WP;
- When performing work at heights greater than 1.5 meter, use safety belts that are appropriate for the work and observe the anchoring system;
- Inform immediate supervision if not in physical condition for carrying out work at heights;
- Conduct a visual inspection before using ladders and scaffolding.

7.2.16 – Elevators

- Operating elevators are prohibited. If their use is necessary, seek the person in charge of the equipment;
- Extending any part of the body to access the interior of an elevator is prohibited, whether for placing, adjusting or removing any load, as well as for transportation in the elevator;
- Intervening in the elevator in the case of any sort of problem is prohibited;
- Only professionals from the maintenance area may make an intervention in elevators and load lifters.

7.2.17 – Lifting Loads and Equipment

The service provider will follow BRF guidelines. It must comply with the minimum HSE demands for ensuring that any work involving the moving and lifting of loads undergoes advance planning and that execution only begins after identifying all existing dangers, and evaluating and minimizing those risks involved. This will guarantee the protection of people and the environment, as well as the integrity of the loads moved.

7.2.18 – Isolation of the Area

It is necessary to isolate the area around digs, holes, openings in floors, equipment in movement, materials on the ground, etc.;

Isolate the work area on the floor for work performed at heights to protect people from any potential falling material;

We suggest isolating the area before beginning the work and there should only be one entrance.

The isolation will consist of the appropriate cones and striped tape. In special cases, involving critical work, use siding or orange screens.

When cutting grass, use green screens so no projectile flies from the cutting machine and hits someone.

In cases of lifting or moving loads, it is necessary to evaluate the range of the operation.

The technical safety team will analyze any exceptional cases.

7.2.19 – Boilers and Pressure Vessels

The service provider will comply with RS 13 and with BRF guidelines.

7.2.20 – Hygiene

The service provider will follow BRF guidelines.

7.3 CONSIDERATIONS IN REFERENCE TO SPECIFIC ACTIVITIES

The service provider will not limit itself exclusively to the content found in this Manual. For any work to be executed and for which the necessary HSE instructions cannot be found for carrying out such work. It is necessary to consult the HSW and Local Environment Areas before beginning the services.

DEAR SERVICE PROVIDER

We count on your engagement and commitment to disseminate these rules, transforming them into positive work behavior and contributing towards the safety and well-being of all.

- Think about Safety at Work daily;
- Always comply with the company's safety standards;
- Use safety equipment; it could save your life;
- Give suggestions to improve accident prevention;
- Take no risks. If you do not know the work rules, ask your Area Manager or CIPA representative;
- Do not operate machines for which you have not been trained;
- Inform about dangerous situations;
- Do not leave materials spread about the floor;
- In traffic, respect all signals;
- When in doubt, ask.

**Disseminate the
information and always
be an example!
We are counting on you!**

Terms of Awareness and Agreement

As a BRF service provider, I declare I have received a copy of the “HSE Manual for Third Parties – Service Providers” (edition no. 1), with the intent of informing and instructing third parties working in BRF installations regarding the minimum Health, Safety and Environment – HSE procedures, which establish the conditions and requirements contracted / subcontracted companies and their employees / agents must follow.

I understand the importance of its content, in the sense of guaranteeing the non-occurrence of losses during execution of the services.

Therefore, I hereby declare that:

- I have read and have knowledge of all basic instructions found in the Manual;
- I agree to comply with the obligatory requirements as per BRF legal standards and guidelines;
- I will make my employees, agents and leadership team (leaders, supervisors, forepersons) aware of this Manual and I will require compliance with it;
- I am wholly responsible for my employees, agents and subcontracted party in the case of any eventual noncompliance with the requirements contained in this Manual and in current legislation.

Company:

CNPJ (Corporate Taxpayer ID):

Address:

Person in Charge at the Company:

Position:

Place and Date:

Signature

The service provider must sign this instrument and deliver it to the BRF contracting unit.





CREDITS

HSE MANUAL FOR THIRD PARTIES – SERVICE PROVIDERS **Edition no. 1 – January 2013**

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HSE

health, safety and environment

A process on behalf of life

